

# Brian J Hastings

317-331-9151

[bjhastingsbh.wix.com/portfolio](http://bjhastingsbh.wix.com/portfolio)

[bjhastings.bh@gmail.com](mailto:bjhastings.bh@gmail.com)

## Looking for Entry Level Designer Opportunity

Dynamic team player looking to assist design teams in creating innovative materials, leveraging a passion for design and strong artistic skills.

## Skills

- Traditional art illustration, art graphite, charcoal and watercolor
- Digital art including Creative Suite: Adobe Illustrator, Photoshop, Dreamweaver, Fireworks; also Quark XPress, Microsoft Excel, Power Point, Microsoft Word
- Print and web projects: book covers, publication layout, newsletters, POP displays, \_flyers, posters, menu design, invitations, web ads
- Excellent with customer service, client and vendor relations
- Good project management skills and the ability to handle multiple projects
- Ability to organize and communicate efficiently in a fast-paced, deadline-oriented environment
- Excellent knowledge of developing original, creative and innovative designs for a variety of mediums
- Outstanding creative design, layout and production skills
- Very flexible, learn quickly, hard working, motivated, detail-oriented

## Education

- |  |                                |                |
|--|--------------------------------|----------------|
| 1998-2001  | Carmel High School             | Carmel, IN     |
| 2001 Graduate  |                                |                |
| <ul style="list-style-type: none"><li>- Marching band for 4 years</li><li>- Learned discipline, responsibility, work ethic, and maturity</li></ul> |                                |                |
| 2001-2009  | University of Southern Indiana | Evansville, IN |
| 2009 Graduate  |                                |                |
| <ul style="list-style-type: none"><li>- Earned degree in Liberal Arts with an emphasis in Graphic Design.</li></ul>                                |                                |                |

## Work experience

- |  |                    |                |
|--|--------------------|----------------|
| 2010-present   | Freelance Artist   | Noblesville IN |
| <ul style="list-style-type: none"><li>- Variety of design projects for friends and family</li></ul>  |                    |                |
| 2000-present   | Penn Station       | Noblesville IN |
| Floating General Manager   |                    |                |
| <ul style="list-style-type: none"><li>- Help manage and maintain high level of quality service in 17 of the top stores in indianapolis</li><li>- Train new employees</li></ul>                                     |                    |                |
| 2009-2010  | Kelly Services     | Carmel IN      |
| Claim adjuster   |                    |                |
| <ul style="list-style-type: none"><li>- Processed 50+ insurance claims daily</li><li>- Trained new employees</li></ul>   |                    |                |
| 2008-2009  | Kelly Services     | Carmel IN      |
| Document Control Analyst   |                    |                |
| <ul style="list-style-type: none"><li>- Prepped 150 property loan documents for digitization</li><li>- Quality control for scanning process</li><li>- Trained staff on how to use the new digital system</li></ul> |                    |                |
| 2006-2008  | Interactions Corp. | Carmel IN      |
| Team Lead  |                    |                |
| <ul style="list-style-type: none"><li>- Managed 10-15 analyst as they took over 1200 calls</li><li>- Trainer for all active systems</li><li>- Maintained time sheets for payroll</li></ul>                         |                    |                |